

Sequoia Middle School - School Site Council

Agenda for Meeting on March 20, 2024

7:30 a.m. Sequoia Library

Attendance:

Other Members: Arisha Ali, Lisa Barron, Jenna Burge, Martin Nichols, Ed Shatzen, Kelly Welch, Christine Wells

Guest Names: Shannon Martens

Parents: Cameo Carolan, Dianna Brister

Students: Lyla Stewart

Teachers: Amy Hamaker, Karin Hochevar, Susan Schulte, Kim Skellinger, Karla Stevenson

Classified or Community: Nena LaBass, Jaime Taylor

7:30 a.m.

1.0 Call to order - 7:34 am by Susan Schulte

2.0 Pledge of Allegiance

3.0 Approval of Agenda Motion: Karla Stevenson Second: Karin Hochevar

Votes in Favor: 16 Votes Against: 0

4.0 Approval of Minutes

Amendment to February Minutes: SPSA has 5 goals not ESER; Remove Kim Skellinger "other members" (her name was typed twice)

Motion: Cameo Carolan Second: Karin Hochevar

Votes in Favor: 16 Votes Against: 0

5.0 Public Comments

7:40 a.m.

6.0 Administrator/Counseling Report

Karla DiDimozio: Would like to schedule the SPSA writing day after the first week in May. Anyone on SSC is welcome to join the SPSA writing process.

Showed the Digital Production video on the Life Management class at SMS. Life Management is a co-taught class with a special education teacher and an elective teacher.

Proposed that April 17th be a SSC meeting and the meeting in May would change to a SPSA writing day.

Update as of 3/23/24 - May 15, 2024 is scheduled day for SSC to discuss and update the goals/action items for the 2024/2025 SPSA.

Time: 7:30am-11:00am (could be done earlier) Location: Sequoia Library

Bathrooms are continued to be monitored throughout the school day. No issues with long lines for bathroom use so far. If needed the auditorium restrooms are recommended to students who don't want to wait to use the restroom.

If it is raining, students are encouraged to use the restrooms in the auditorium since students eat inside on rainy days.

6.1 SSC Bylaws Discussion

Kelly Welch: See *Article 3 Section 5: Termination of Membership*. We do have a member that has been absent for 4 meetings (as of today). Lisa Soury has not been present since October. Motion to terminate Lisa Soury's membership as parent representative due to repeated absences.

Motion: Karla Stevenson Second: Amy Hamaker

Votes in Favor: 16 Votes Against: 0

6.3 Student Report

Lyla Stewart: Nothing to report.

7:50 a.m.

7.0 Representative reports

Martin Nichols - IB Training school wide was on Monday for the Middle Years Program (MYP).

Sequoia Idol Tryouts continue next week. Hoping for more students to try out!

GATE is preparing a take-home activity next week. More information regarding the activity will be coming out from Mrs. Barilone-Hayes.

Next ELAC meeting is 3/28.

Tuesdays after school are being used for students who need to serve detentions and also in place of Saturday School.

We postponed our Fire Drill Evacuation last week due to strong winds. Earthquake Drill will also be scheduled in the upcoming weeks.

Shannon Martens - 6th Grade Showcase went well. Band and ASB helped welcome incoming 6th graders at the showcase. Martens and Meador will talk to current 6th graders at Sequoia about electives for the 24-25 school year.

7.1 DAC – Kinsie Flame - absent/none

7.2 DELAC - none

7.3 GATE DAC- Ed Shatzen - Scavenger Hunt at Redwood on 3/21 after school.

7.4 SEDAC -Brenda Bartolone - absent

7.5 PTSA- Amy Zobel/ Tammi Taggart (Reflections) - Absent. DiDomizio: 24-25 openings for members have been posted. Please contact Amy Zobel if you are interested.

7.6 LGBTQ+-Dianna Brister: Meeting was 2/28. Presentation on Inclusive Education Act from Kenny Loo and discussed specific education codes. Discussed PRIDE activities for primary and secondary schools.

7.7 AADAC – Arisha Ali - Meeting on 3/13. There will be a sub group dedicated to discussing racist comments and negative experiences in the community. There will be a black graduation celebration that is yet to be scheduled.

7.8 Boys and Girls Club -Lisa Barron - Homework help after school continues. Some students are able to improve their grades significantly with help from teachers during homework help. Spring Break Boys and Girls Club will be open from 8 am - 5 pm at Redwood Middle School and includes TK - 8th grade. Summer sign ups for Boys and Girls Club are open now.

Keystone Program - 8th graders can attend camp for free as a counselor to help Boys and Girls Club staff.

8:10a.m.

8.0 Student successes and concerns - Lyla Stewart - ASB dress days coming up and March Madness LTA for students today.

9.0 Teacher/Staff successes and concerns

Susan Schulte: We have a student and teacher LTA free-throw competition this week and next week in honor of March Madness.

Karin Hochevar: Museum of Tolerance Trip went well.

Amy Hamaker: Outdoor School is going well for 6th graders. Please check out our photos from outdoor school on the school website.

Martin Nichols: Science classes had fun lab activities that show students how some elements transition from solid to liquid state.

Kim Skellinger: Traditional students attended 6th grade outdoor school last week.

10.0 Parent successes and concerns

Ed Shatzen: Ventura County Science Fair starts this weekend. Ed and Christine have talked about starting a Science Fair club at Sequoia.

Arisha Ali: Is there any training for 8th graders as they transition from middle school to high school?

Shannon Martens: Yes, we have lessons during CREW and during history classes that discuss study skills, requirements for high school graduation, and high school expectations. High School counselors will also be visiting Sequoia's campus to discuss course selection for high school.

Kelly Welch: When students get to the high school, freshman orientation is led by high school students that helps incoming freshmen prepare for the first year of high school.

Cameo Carolan - Success - Outdoor school is going great! Parents really appreciate the photos posted from outdoor school and it feels well organized. Also,

10.1 Administration closing comments.

SPSA writing day will be May 15th.

8:30 a.m.

11.0 Adjournment at 8:24 am

Next SSC meeting will be April 17th, 2024.

Robert's Rules of Order

Cheat Sheet

| Action | What to Say | Can interrupt speaker? | Need a Second? | Can be Debated? | Can be Amended? | Votes Needed |
|-----------------------------|---|------------------------|----------------|-----------------|-----------------|----------------|
| Introduce main motion | "I move to..." | No | Yes | Yes | Yes | Majority |
| Amend a motion | "I move to amend the motion by <i>ll</i> (add or strike words or both)" | No | Yes | Yes | Yes | Majority |
| Move item to committee | "I move that we refer the matter to committee." | No | Yes | Yes | No | Majority |
| Postpone item | "I move to postpone the matter until..." | No | Yes | Yes | No | Majority |
| End debate | "I move the previous question." | No | Yes | Yes | No | Majority |
| Object to procedure | "Point of order" | Yes | No | No | No | Chair decision |
| Recess the meeting | "I move that we recess until..." | No | Yes | No | No | Majority |
| Adjourn the meeting | "I move to adjourn the meeting." | No | Yes | No | No | Majority |
| Request information | "Point of information." | Yes | No | No | No | No vote |
| Overrule the chair's ruling | "I move to overrule the chair's ruling." | Yes | Yes | Yes | No | Majority |

| Action | What to Say | Can interrupt speaker? | Need a Second? | Can be Debated? | Can be Amended? | Votes Needed |
|---|--|------------------------|----------------|-----------------|-----------------|--------------|
| Extend the allotted time | <i>"I move to extend the time by ____ minutes."</i> | No | Yes | No | Yes | 2/3 |
| Enforce the rules or point out incorrect procedure | <i>"Point of order."</i> | Yes | No | No | No | No vote |
| Table a Motion | <i>"I move to table..."</i> | No | Yes | No | No | Majority |
| Verify voice vote with count | <i>"I call for a division."</i> | No | No | No | No | No vote |
| Object to considering some undiplomatic matter | <i>"I object to consideration of this matter..."</i> | Yes | No | No | No | 2/3 |
| Take up a previously tabled item | <i>"I move to take from the table..."</i> | No | Yes | No | No | Majority |
| Reconsider something already disposed of | <i>"I move to reconsider our action to..."</i> | Yes | Yes | Yes | Yes | Majority |
| Consider something out of its scheduled order | <i>"I move to suspend the rules and consider..."</i> | No | Yes | No | No | 2/3 |
| Close the meeting for executive session | <i>"I move to go into executive session."</i> | No | Yes | No | No | Majority |
| Personal preference - noise, room temperature, distractions | <i>"Point of privilege"</i> | Yes | No | No | No | No vote |